



Board of County Commissioners Agenda Request

22
Agenda Item #

Requested Meeting Date: July 14, 2020

Title of Item: Motor Pool Vehicle Purchase

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Jessica Seibert	Department: Administration
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Presenter (Name and Title):	Estimated Time Needed:
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Summary of Issue:

Please see the attached memo and supporting documentation.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Approve purchase of two 2020 AWD Ford Escapes at a cost of \$23,841 each, with trade-ins of two 2015 Ford Escapes for \$17,000 combined, for a total price of \$30,682, plus taxes and fees.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



AITKIN COUNTY ADMINISTRATION

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TO: County Board

FROM: Jessica Seibert, County Administrator

RE: Motor Pool Vehicle Purchase

DATE: June 30, 2020

Our Motor Pool Fleet currently consists of 10 vehicles. They are:

- 4 Ford Escapes
- 4 Chevrolet Equinoxes
- 1 Chevrolet Traverse
- 1 Ford Taurus

In 2020 Motor Pool budgeted for replacement of the two oldest Motor Pool vehicles with two 2020 Ford Escapes or Chevrolet Equinoxes.

Aitkin Motor Company and Brandl Chevrolet were asked to provide quotes with government pricing for basic front wheel drive vehicles, along with pricing for All Wheel Drive (AWD) vehicles, and to provide trade-in offers for our two 2015 Ford Escapes.

Attached is the tabulation of quotes received, along with supporting documentation provided by Aitkin Motors and Brandl Chevrolet.

In consideration of past Board practice and direction, knowing that staff appreciates the safety AWD vehicles offer, and keeping within budget, staff recommends the following:

Aitkin Motors – Option #2: The purchase of two 2020 AWD Ford Escapes from Aitkin Motors at a cost of \$47,682 with trade-in values for the two 2015 Ford Escape S of \$17,000, for a total cost of \$30,682, plus taxes and fees.

- Please note: In 2020 Motor Pool budgeted \$50,000 for vehicle replacement and budgeted \$17,500 for revenue for the combined trade-in values of the two 2015 Ford Escapes.

2020 Motor Pool Quotes for Vehicles

Aitkin Motors

\$	21,180	2020 Ford Escape S (front wheel drive)
\$	23,841	2020 Ford Escape S with AWD

Trade-in allowance for two 2015 Ford Escape S

	\$	8,500
	\$	8,500
Total	\$	17,000

Option #1 - Two Ford Escape S (front wheel drive)

2 @ \$21,180	\$	42,360
Trade ins (2)	\$	(17,000)
Total	\$	25,360

Option #2 - Two Escapes with AWD

2 @ \$23,841	\$	47,682
Trade ins (2)	\$	(17,000)
Total	\$	30,682

Option #3 - One Ford Escape with front wheel drive + one with AWD

FWD	\$	21,180
AWD	\$	23,841
Trade ins (2)	\$	(17,000)
Total	\$	28,021

Brandt Chevrolet

\$	22,990	2020 Chev Equinox (front wheel drive)
\$	24,150	2020 Chev Equinox with AWD

Trade-in allowance for two 2014 Ford Escape S

	\$	7,000
	\$	7,000
Total	\$	14,000

Option #1 - Two Chev Equinox with front wheel drive

2 @ \$22,740	\$	45,980
Trade ins (2)	\$	(14,000)
Total	\$	31,980

Option #2 - Two Chev Equinox's with AWD

2 @ \$23,990	\$	48,300
Trade ins (2)	\$	(14,000)
Total	\$	34,300

Option #3 - One Chevy Equinox with front wheel drive + one with AWD

FWD	\$	22,990
AWD	\$	24,150
Trade ins (2)	\$	(14,000)
Total	\$	33,140

SUV

- *New vehicle must have four doors, automatic transmission, power steering, air conditioning, and warranty*
- *Please include 2 sets of keys/fobs in quote, plus a separate quote for two additional keys/fobs*

Vendor

Printed Name

Signature of

Date

Vehicle Identification Number (if used)	Year	Make	Model	Current Miles	Engine	Warranty	Features – Check all applicable options						FWD	AWD	Quote
							Power Locks	Power Windows	Remote Entry	Roof Rack	Cruise Control				
	2020	Chevy	Equinox									X		Price \$22,990 \$17,081.10 Tax, Title, Lic. w/ trade	
	2020	Chevy	Equinox										X	Price \$24,150 \$18,317.50 Tax, Title, Lic. w/ trade	
Trade in Value for:															
1FMCU0F77 FUC06080	2015	Ford	Escape S	61,476										\$7,000	
1FMCU0F79 FUC06081	2015	Ford	Escape S	66,016										\$7,000	

Aitkin

Brandi LM

SUV	<ul style="list-style-type: none"> New vehicle must have four doors, automatic transmission, power steering, air conditioning, and warranty Please include 2 sets of keys/fobs in quote, plus a separate quote for two additional keys/fobs 															
Vehicle Identification Number (if used)	Year	Make	Model	Current Miles	Engine	Warranty	Features – Check all applicable options							FWD	AWD	Quote
							Power Locks	Power Windows	Remote Entry	Rear Defrost	Cruise Control					
	2020	Ford	Escape S	NEW	1.5 ECO	5yr 60k	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		X		\$21,180	
	2020	Ford	Escape S	NEW	1.5 ECO	3yr 36k	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			X	\$23,841	
	2020	Ford	ESCAPE	NEW	1.5 ECO	5yr 60k	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			X	\$25,270	
Trade in Value for:																
1FMCU0F77FUC06080	2015	Ford	Escape S	61,476											\$8,500	
1FMCU0F79FUC06081	2015	Ford	Escape S	66,016											\$8,500	

Vendor Aitkin Motor Co
 Printed Name of Person Submitting Quote JEFF KICKSTROM
 Signature of Person Submitting Quote [Signature]

Date 4/14/20

Aitkin County Request for Quote #200 per Additional Key & Fob